

ICE Scotland Regional Annex 2022

1 Rationale

1.1 The Region shall be known as ICE Scotland.

1.2 This Annex is prepared in accordance with the UK Regional Model Constitution 2022 Revision 0 [hereinafter referred to as UKRMC].

1.3 This Annex and any amendments shall be agreed by not less than two-thirds of the number of Members of the Region who vote in a ballot of the Members.

1.4 Clause 1.3 above shall take precedence over UKRMC CI 1.6.

2. Governance

2.1 The ICE Scotland Committee (hereinafter referred to as the Committee) shall be responsible for developing the strategy and directing the affairs of ICE Scotland. The Committee shall work with the Regional Director in preparing the Regional Business Plan and budget which shall be approved by the Committee.

2.2 The composition of the Committee shall be

- a. A professionally qualified Chair appointed by the Committee
- b. Two professionally qualified Vice Chairs appointed by the Committee
- c. One representative appointed by each of the Aberdeen Association, Tayside and Fife Area Branch, Edinburgh Area Branch and Highlands and Islands Branch and two representatives from Glasgow and West of Scotland Branch.
- d. The immediate past Chair
- e. The Regional Member on Council and any Members of Council who reside or have a place of business or employment within Scotland
- f. A Graduate and Student Member elected annually by the Graduates and Students ICE Scotland Committee. A Graduate Member who is elected to Corporate Membership whilst a member of the Committee may remain on the Committee until the end of that session;
- g. The Officers of the Committee
- h. A Technician Member as the Committee may decide
- i. The ICE Scotland Director [non-voting]
- j. Such other persons as the Committee may decide.

2.3 The Officers of the Committee shall be

- a. Honorary Regional Secretary
- b. Honorary Regional Treasurer
- c. Other Honorary Officers for such duties as the Committee may decide.

2.4 The roles of the Honorary Regional Secretary and Honorary Regional Treasurer shall be as described in UKRMC.

2.5 The Regional Executive Board shall be established in accordance with UKRMC Clause 3.3 and comprises the following members

- a. Chair
- b. Vice Chairs
- c. Regional Member on Council
- d. Honorary Secretary
- e. Honorary Treasurer
- f. Regional Director [non-voting]

3. Branches, Specialist Interest Groups and other Sub Groups

3.1 ICE Scotland has the following Branches within its area:

Tayside and Fife

Edinburgh

Glasgow and West of Scotland

Highlands and Islands

ICE Scotland may establish other Branches in its area. Branches shall be responsible to the ICE Scotland Committee and the Committee shall approve their Constitutions.

3.2 ICE Scotland has the following Association within its area:

Aberdeen Association of Civil Engineers. The agreement with the Aberdeen Association of Civil Engineers shall be approved by the ICE Scotland Committee.

3.3 The areas covered by each Branch and the Association shall be determined from time to time by the ICE Scotland Committee.

3.4 Representatives of Branches and Aberdeen Association shall serve for a period of up to three years. Retiring committee members shall not be allowed to serve again until the expiry of one year.

3.5 ICE Scotland has the following Specialist Interest Groups (SIGS) within its area:

Municipal Group Scotland

Panel for Historic Engineering Works

Scottish Geotechnical Group

Scottish Hydrological Group

ICE Scotland Museum Committee

or such other SIGS as approved by the Committee from time to time. Their constitutions shall be approved by the Committee.

3.6 The Committee may from time to time form such other sub groups as are necessary to further the objects of the Region. Terms of Reference shall be prepared for any such sub groups and approved by the Committee.

4 The Session and AGM

4.1 The Session shall commence annually on the first Tuesday in November, in accordance with the ICE Presidential year.

4.2 The Committee shall meet at a frequency, times and locations as agreed by the Committee. Meetings may be in person, online or hybrid.

4.3 At any meeting of the Committee, six Committee members shall form a quorum.

4.4 The Annual General Meeting of ICE Scotland, of which Members shall receive not less than fourteen days notice, shall be held at a time decided by the Committee. The Committee shall present its Report and the Accounts for the previous year and discuss such other business as the Committee shall decide.