



Ethics Committee Terms of Reference

Mission

The ICE Ethics Committee defines and promotes standards of ethical practice, integrity and professional conduct expected of civil and infrastructure engineering professionals.

Responsibilities

The Ethics Committee is responsible for overseeing the definition and application of ethics applicable to members of the Institution of Civil Engineers (ICE) of all grades, including aspiring future members.

The Ethics Committee considers alignment with the Engineering Council and enacted through but not limited to ICE Professional Conduct Panel, Disciplinary Board, Membership Committee and Learning Society Committee.

The Ethics Committee shall:

- Set the standard with periodic review and update of the ICE Code of Professional Conduct and associated guidance notes and Advice on Ethical Conduct,
- Support delivery of the ICE Strategy,
- Consider current or upcoming ethical issues to discuss, consult and inform,
- Support others to develop their ethical strategies and knowledge products,
- Encourage and support members by raising awareness and understanding of ethical issues,
- Promote the sharing of ethical best practice with other professional bodies (such as the Royal Academy of Engineering) as ICE representatives,
- Make recommendations to relevant ICE committees, ICE Council or the ICE Trustee Board,
- Deliver an annual report to the Trustee Board summarising activities, and
- Annually review its own performance and Terms of Reference.

We also support ICE Trustee Board to

- Lead the delivery of the ICE Fairness, Inclusion and Respect (FIR) Action Plan, where applicable, and
- Work towards/show leadership with regards to the goals set out in the ICE Decarbonisation Position Statement and instruction in the ICE Carbon Management Plan.

Composition of the Ethics Committee

Members are expected to lead by example and actively contribute to the committee through active membership.

Membership shall be as follows:

- The Chair, who is the Trustee Professional Conduct and Ethics who is accountable for the ICE Code of Professional Conduct.

Between nine and 12 further members made up of a fair representation of the ICE Membership considering whilst embracing diversity. Up to two non-members may be co-opted onto the Committee with consideration given to having at least one legally qualified member. An elected Vice Chair from the members who may act as Chair as required.

- Representative (non-voting) as available from Professional Conduct Panel, Disciplinary Board, Membership Committee and Learning Society Committee.

The Chair shall have the power to co-opt additional members to the Committee as necessary for specialist advice and support.

Period of Appointment

Members serve for a term of three years and will be eligible for reappointment for a second term. Members of the Ethics committee shall be appointed in accordance with the procedure set out in the Annex hereto.

Meetings

The Committee shall ordinarily meet formally four times per year with other meetings scheduled as agreed. A meeting shall be quorate if “half the Committee membership plus one” are present. The majority of those present must be ICE members.

Secretariat

The Secretariat services shall be provided by the Director of Engineering Knowledge. The Secretariat shall support the Committee and comply with ICE procedures. Other Directors and staff may attend in response to the agenda of the day. These are non-voting attendees.