

Institution of Civil Engineers Hong Kong Association  
 Graduates and Students Division  
 Session 2024-25

## Minutes of the 24th AGM

Date:	8 June 2025
Meeting Time:	16.30
Meeting Venue:	Quarryside, 20 Hoi Shin Lane, Quarry Bay, Hong Kong
Attendants:	Please refer to Appendix I

### Minutes

Item	
	The Honorary Secretary, Mr Jerry Ng, declared the commencement of the meeting at 16.30 and welcomed guests and attendees.
<b>1</b>	<p><b>Confirmation of Minutes of the 23rd AGM held on 18 June 2024</b></p> <p>The Honorary Secretary sought comments and queries on the minutes of the 23rd AGM held on 18 June 2024. Since no comments or questions were raised, the Honorary Secretary invited a proposer and seconder for the adoption of the minutes of the 23rd AGM. Mr Hayden Yeung proposed and Ms Teresa Chau seconded the motion to adopt the minutes. As such, the minutes of the 23rd AGM held on 18 June 2024 were formally adopted.</p>
<b>2</b>	<p><b>Adoption of Chairman's report for Session 2024-25</b></p> <p>The Honorary Secretary invited the Chairman, Mr Sampson Tam, to present the Chairman's Report for the Session 2024-25.</p>

2.1	<p>The Chairman presented the Chairman’s Report for Session 2024-25. The Chairman reported that the Session, being the silver jubilee of the division, has been fruitful and Committee Members for the Session 2024-25 had delivered a total of 83 events with over 6000 cumulative participants covering knowledge sharing, membership promotion, student support, youth outreach, personal development and overseas visits while also fostering stronger ties with youth committees of local reputable organisations, regional branches of international professional institutions, as well as overseas counterparts of the global ICE community. The major achievements are summarised below: -</p>
2.1.1	<p><b>Knowledge sharing</b></p> <ul style="list-style-type: none"> <li>▪ A total of 21 technical seminars/webinars were delivered.</li> <li>▪ The Emerging Engineers Award 2025 Hong Kong regional final was organised to promote the sharing of civil engineering ideas, research and best practices, as well as to recognise exemplary performance in communicating them to the audience.</li> <li>▪ The One-day seminar (ODS) 2025 adopted the theme ‘infrastructure resilience and adaptation – engineer a vibrant and sustainable city’. A total of 10 speakers shared ideas and solutions to addressing climate change.</li> </ul>
2.1.2	<p><b>Membership promotion</b></p> <ul style="list-style-type: none"> <li>▪ Students were proactively reached out through ICE university introductory talks, with eight talks delivered to undergraduate students and three talks delivered to postgraduate students.</li> <li>▪ An aggregate of 35% growth from 2,127 in June 2024 to 2,868 in April 2025 was seen in Graduate and Student Membership.</li> <li>▪ Eight mock Chartered Professional Review workshops were held to help the candidates prepare for their professional reviews.</li> <li>▪ ICE HKA G&amp;S hosted Communication Task preparation groups in conjunction with ICE Malaysia Graduate Network in line with initiatives from the international Early Careers Network (ECNet).</li> </ul>

2.1.3	<p><b>Student support</b></p> <ul style="list-style-type: none"> <li>▪ Five industry visits and career workshops were arranged, which served as platforms for Student Members to better appreciate the working culture of engineering firms, and recognise expectations of potential employers.</li> <li>▪ The Model Building Competition 2025 was held with the theme ‘structural design of coastal defence structures against tides and waves’.</li> </ul>
2.1.4	<p><b>Youth outreach</b></p> <ul style="list-style-type: none"> <li>▪ The Shaping Our Future City 2025, a campaign which offered senior secondary school students a taste of being a civil engineer, took place between February and May 2025. The theme was ‘bridging communities, spanning possibilities’, and student participants developed solutions for improving accessibility to and from essential amenities within a hilly area. 38 students from 7 secondary schools participated in the campaign, which was composed of lectures, site visits, hands-on workshops, street interviews, idea pitching and eventually a discussion forum.</li> <li>▪ A one-day workshop was held with the Hong Kong Institution of Engineers President’s Protégés Club to introduce students under the age of twelve a general overview of disciplines in engineering, and how civil engineers shape the built environment.</li> </ul>
2.1.5	<p><b>Personal Development</b></p> <ul style="list-style-type: none"> <li>▪ A series of personal development events were held covering personal skills and topics of interest including a webinar on the conservation of Tat Tak Community Hall, and visits to the CLP Pulse, the kNOw Carbon House and the O · PARK1.</li> <li>▪ A local geological tour around North East New Territories was also held in late 2024, where participants visited Tung Ping Chau and Tap Mun to learn more about the geological history and appreciate the conservation of rural culture.</li> <li>▪ Inclusivity and diversity in the workplace were explored through a workshop on the role of women in engineering, where panellists and university students</li> </ul>

	<p>explored challenges and opportunities faced by female engineers in the industry.</p>
2.1.6	<p><b>Overseas exposure</b></p> <ul style="list-style-type: none"> <li>▪ Overseas delegation visits were an invaluable experience where participants could learn from best practices and experience of our overseas counterparts, and share with them some of the initiatives we were working on in G&amp;S.</li> <li>▪ A delegation group visited Tokyo, Japan in early 2025, and another group visited Johannesburg and Pretoria in South Africa from late May to early June 2025.</li> <li>▪ A visit to Madrid, Spain also took place in July 2024, where the majority of liaison work was undertaken by the Committee of Session 2023-24.</li> </ul>
2.1.6	<p><b>Ties with partners</b></p> <ul style="list-style-type: none"> <li>▪ A total of 23 joint society/region events were delivered.</li> <li>▪ The G&amp;S collaborated with over 25 professional bodies or local branches this Session, and knowledge sharing events were hosted with over 15 of them.</li> </ul>
2.2	<p>The Chairman thanked Committee Members and volunteers for their continuous support to the G&amp;S community, and expressed gratitude to speakers, judges, sponsors and supporting organisations for their contribution. Lastly, he expressed thanks to ICE HKA and the Regional Support Team for their unwavering support</p>
2.3	<p>The Honorary Secretary thanked the Chairman for his report and opened the floor for comments and questions on the Chairman’s report. Since no comments or questions were raised, the Honorary Secretary invited a proposer and seconder for the adoption of the Chairman’s report. Mr Tristan Leung proposed and Ms Megan Fong seconded the motion to adopt the Chairman’s report. As such, the Chairman’s report for Session 2024-25 was formally adopted.</p>
<b>3</b>	<p><b>Adoption of Financial Report 2024</b></p> <p>The Honorary Secretary invited the Honorary Treasurer, Mr Brian Lee, to present the Financial Report 2024.</p>

3.1	<p>The Honorary Treasurer summarised the total income and expenditure of the accounts for the year 2024 as HKD691,942.20 and HKD1,033,367.36 respectively. The net expense was HKD341,425.16, which was within the budget adjustment endorsed by the HKA committee during the reforecast exercise in July 2024 of HKD341,538.00. The Division’s finances were summarised as being in good state.</p>
3.2	<p>The Honorary Secretary thanked the Honorary Treasurer for his report and opened the floor for comments and questions on the Financial Report 2024. Since no comments or questions were raised, the Honorary Secretary invited a proposer and seconder for the adoption of the Financial Report. Mr Bryan Lam proposed and Mr Alan Ng seconded the motion to adopt the Financial Report. As such, the Financial Report 2024 was formally adopted.</p>
4	<p><b>Installation of Committee for Session 2025-26</b></p> <p>The Honorary Secretary introduced the Committee Members of the Institution of Civil Engineers Hong Kong Association Graduates and Students Division for Session 2025-26. Mr Isaac Won proposed and Ms Sherry Li seconded the motion to adopt the installation of Committee Members for Session 2025-26. As such, the Committee was officially installed and is listed below:</p> <ol style="list-style-type: none"> <li>1. Mr Enoch Y N Lee</li> <li>2. Mr Sampson S Y Tam</li> <li>3. Ms Megan K W Fong</li> <li>4. Mr Hayden H Yeung</li> <li>5. Mr Tristan C H Leung (newly elected)</li> <li>6. Ms Isabel Y N Lee (newly elected)</li> <li>7. Mr King K H Ho (newly elected)</li> <li>8. Mr Chris C K Lee (newly elected)</li> <li>9. Mr Sky K H Lam (newly elected)</li> <li>10. Mr Chris C H Chan (newly elected)</li> <li>11. Mr Henry H F Lam (newly elected)</li> <li>12. Ms Teresa T L Chau (newly elected)</li> <li>13. Mr Edwin S L Li (newly elected)</li> <li>14. Mr Alan H L NG (newly elected)</li> <li>15. Mr Anson K C Wong</li> <li>16. Mr Jack Z R Xiao</li> <li>17. Ms Amelia T Y Leung</li> </ol>

	18. Mr Ben W P Lam 19. Mr Hazel H M Wong 20. Mr Jimmy Y T Tsang
<b>5</b>	<b>Any Other Business</b>  The Honorary Secretary invited discussion and comments from the floor. As no other business was being raised, Mr Jerry Ng announced the 24th AGM adjourned at 17.30.

Prepared by

**Mr Jerry Ng**

Honorary Secretary of Graduates and Students Division

ICE Hong Kong Association

Session 2024-25

8 June 2025

Institution of Civil Engineers Hong Kong Association  
Graduates and Students Division  
Session 2024-25

## Appendix I - 24th AGM

### Attendance list 1, guests from ICE HKA and ICE Hong Kong

Category	Name
Guest	Mr Ambrose CHEONG, BBS
Guest	Mr Raymond TANG
Guest	Mr Anthony WONG
Guest	Ms Ellen LEE
Guest	Mr Kai Hong WAN
Guest	Ms Jessica CHOW
Guest	Ms Cecilia LAI
Guest	Ms Winnie Lai

### Attendance list 2, guests from other professional societies and partners

Category	Name
Guest	Mr Louis AU (ACEHK YMC)
Guest	Mr Bernard AU (IMechE HKB YMS)
Guest	Ms Venus CHAN (HKIE PPC)
Guest	Mr Tommy CHEUNG (IET HK YMS)
Guest	Ms Nana CHUNG (HKIHT YC)
Guest	Ms Keiko KAM (HKIE YMC)
Guest	Mr Kevin TANG (YEAHK)
Guest	Mr Derek YU (HKIE GD YGC)

### Attendance list 3, Committee Members of ICE HKA G&S Session 2024-25

Category	Name	Membership Grade
C24-25	Mr Sampson TAM	Member
C24-25	Ms Monique HUI	Non-member
C24-25	Mr Tommy SHUM	Graduate
C24-25	Mr Jerry NG	Graduate
C24-25	Mr Brian LEE	Graduate
C24-25	Ms Megan FONG	Student
C24-25	Mr Enoch LEE	Graduate

Category	Name	Membership Grade
C24-25	Mr Bryan LAM	Student
C24-25	Ms Sherry LI	Student
C24-25	Ms Venus LEE	Student
C24-25	Mr Anthony YUNG	Student
C24-25	Ms Caitlin CHAN	Student
C24-25	Mr Johnson WONG	Graduate
C24-25	Mr Hayden YEUNG	Student
C24-25	Mr Alfred CHEUNG	Student
C24-25	Mr Isaac WON	Student
C24-25	Ms Isabel LEE	Graduate
C24-25	Mr Tristan LEUNG	Graduate
C24-25	Mr King HO	Graduate
C24-25	Mr Flexor NG	Graduate

#### **Attendance list 4, Student Representatives of ICE HKA G&S Session 2024-25**

Category	Name	Membership Grade
S24-25	Mr Chris CHAN	Student
S24-25	Mr Jack XIAO	Student
S24-25	Ms Clarice LIU	Student

### Attendance list 5, new Committee Members of ICE HKA G&S Session 2025-26

Category	Name	Membership Grade
N25-26	Mr Chris LEE	Student
N25-26	Mr Henry LAM	Graduate
N25-26	Ms Teresa CHAU	Student
N25-26	Mr Alan NG	Student
N25-26	Mr Anson WONG	Non-member
N25-26	Ms Amelia LEUNG	Student
N25-26	Mr Ben LAM	Non-member

### Attendance list 6, team secretaries and treasurers

Category	Name
T24-25	Mr Felix LAW
T24-25	Mr Jacky WONG
T24-25	Ms Yisa WONG

### Attendance list 7, recipients of outstanding volunteer award

Category	Name
OVA	Mr Adrian LO
OVA	Mr Boris WONG
OVA	Ms Christine TSUI
OVA	Ms Kachina KOON
OVA	Mr Lawrence Lui
OVA	Mr Michael CHAN
OVA	Mr Ricky LAM
OVA	Mr Terence CHAN
OVA	Mr Tien CHOW

### Attendance list 8, other registrants

Category	Name
OR	Lai Fai Po, Jerry
OR	Leo SITU
OR	Mr Chevy CHAN